

**CERTIFICATE OF COMPLETION BY ARCHITECT/ENGINEER
or PROJECT MANAGER**

Date:

TO: Bureau of Capital Outlay Management
1100 Bank Street, 6th Floor
Richmond, Virginia 23219

PROJECT TITLE:

PROJECT NO:

INSTITUTION/AGENCY:

ADDRESS:

In accordance with the requirements of the Contract Between Owner and Architect / Engineer for Professional Services (Form CO-3) or the Contract Between Owner and Project Manager and based upon the knowledge gained in the performance of the services required in said Agreement, the undersigned hereby states that the above named project was fully completed in accordance with the requirements of the Contract Documents on _____.
(date)

All applicable tests, certificates and regulatory inspections required by the _____ edition of the Virginia Uniform Statewide Building Code, which was the basis of the design of the project, have been performed and the Owner has been provided with a copy of each report. A copy of the Final Report of Structural & Special Inspections (Form CO-13.1b) is attached to this certificate. All deficiencies noted during the inspection have been corrected or resolved.

The handicapped standards required by Chapter 7 of the applicable A/E Manual, as revised, have been met.

The Owner has been provided with a copy of all warranties and guarantees, including the starting date(s) of all warranties and guarantees, written and unwritten, required by the Contract Documents.

(Typed Firm Name)

By:

(Typed Name & Title)

Attachments:

Final Report of Structural & Special Inspections (Form CO-13.1b)